



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, September 25, 2017 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, September 25, 2017 at 11:59 AM with a quorum present.

Dr. Hickman, Dr. Fiorentino, Mr. Wyatt and Mayor Bernabei were present. Ms. Snell arrived while the meeting was in progress. Also present were James Adams, Christi Allen and Robert Knight.

Approve August 28, 2017 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the August 28, 2017 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$87,022.36

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$87,022.36. Motion passed unanimously.

Approve Personnel

a. Appointment of Executive Assistant (THRIVE)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the appointment of Danielle Miller as the Executive Assistant (R4) for THRIVE at \$40,047.00 a year with a ½ step increase to \$40,872.00 a year after a 90-day satisfactory probationary period with a start date of October 9, 2017. Motion passed unanimously.

b. Christine Kardos Carryover Sick Leave

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the carryover sick leave balance for Christine Kardos, Public Health Clerk I (R1), for 29.72 hours. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for September 25, 2017

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the recommendations of the hearing officer for September 25, 2017. Motion passed unanimously.

Approve Moral Obligation for Fisher Foods

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the payment of a moral obligation to Fisher Foods in the amount of \$116.22. Motion passed unanimously.

Approve Sub-grantee Contract with Dr. Meredith Robeson through the FY18 YWCA Canton Stark Early Head Start Grant for an Amount not to Exceed \$1,175.00 for a Period of September 1, 2017 through August 31, 2018

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve a sub-grantee contract with Dr. Meredith Robeson through the FY18 YWCA Canton Stark Early Head Start grant for an amount not to exceed \$1,175.00 for a period of September 1, 2017 through August 31, 2018. Motion passed unanimously.

Approve a Contract Amendment to the FFY 2016-2017 Ohio EPA Air Pollution Control Agreement to Revise the FFY2017 Funding Values to Reflect the Final Amounts Awarded Decreasing the FFY2017 Amount to \$765,777.00

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve a contract amendment to the FFY 2016-2017 Ohio EPA Air Pollution Control agreement to revise the FFY2017 funding values to reflect the final amounts awarded decreasing the FFY2017 amount to \$765,777.00. Motion passed unanimously.

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Approve a Contract with Ohio EPA Air Pollution Control in the Amount of \$1,367,482.00, Including a Requirement for \$80,000.00 in Local Funds, for the Period from October 1, 2017 through June 30, 2019 (FFY 2018 – 2019)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a contract with Ohio EPA Air Pollution Control in the amount of \$1,367,482.00, including a requirement for \$80,000.00 in local funds, for the period of October 1, 2017 through June 30, 2019 (FFY 2018 – 2019). Motion passed unanimously.

Approve Agreement with My Community Health Center to Hire a Community Health Worker at an Amount not to Exceed \$78,893.00 for the Period from October 1, 2017 through October 1, 2019

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve an agreement with My Community Health Center to hire a community health worker at an amount not to exceed \$78,893.00 for the period from October 1, 2017 through October 1, 2019. Motion passed unanimously.

Authorize a Contract with the Stark County Health Department to Receive Grant Funding for the Maternal and Child Health Program (MCH) for \$185,000.00 from October 1, 2017 through September 30, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to authorize a contract with the Stark County Health Department to receive grant funding for the Maternal and Child Health Program (MCH) for \$185,000.00 from October 1, 2017 through September 30, 2018. Motion passed unanimously,

Authorize a Contract with Cleo Lucas, Outreach Coordinator for the Canton-Stark County THRIVE Project for \$10,816.00 for the Period of October 1, 2017 through September 30, 2018 (This is funded through the MCH Grant)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to authorize a contract with Cleo Lucas, Outreach Coordinator for the Canton-Stark County THRIVE Project for \$10,816.00 for the period of October 1, 2017 through September 30, 2018 to be funded through the MCH grant. Motion passed unanimously.

Ms. Snell arrived at this time, 12:18 PM.

Approve Travel Authorization

- a. Amanda Morningstar, Nurse Practitioner/Supervisor, for Travel on 9/28/17, Ohio STD Intensive Course in Cleveland, OH at a Cost not to Exceed \$27.88 (1001)
- b. Patty McConnell, Staff Sanitarian II, for Travel from 10/9/17 to 10/11/17, NEOEHA Fall Conference in Wadsworth, OH at a Cost not to Exceed \$115.00 (1001)
- c. Linda Morckel, APC Monitoring and Inspections Supervisor, for Travel from 10/9/17 to 10/13/17, Asbestos Contractor/Supervisor Course in Powell, OH at a Cost not to Exceed \$840.82 (2331)
- d. Molly Malloy, Staff Nurse II, for Travel from 10/26/17 to 10/27/17, PREP Master Training and Meeting in Columbus, OH at a Cost not to Exceed \$104.50 (2323) There will be no Cost for Lodging.

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Diane Thompson introduced Amanda Morningstar, Family Nurse Practitioner/Nursing Supervisor, to the Board.
- b. Nursing/WIC – There was a WIC regional directors meeting recently as well as a county-wide WIC staff meeting that took place on Friday.

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- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Nothing additional to report.
- e. THRIVE – Dawn Miller let the Board know that the THRIVE project is now collaborating with the Ohio Housing Finance Agency and that the Sisters of Charity Foundation is supporting a grant writing position. Additionally, ODH is working to align their indicator requirements with Medicaid to make reporting more efficient. Dawn said that for the period from January 1, 2017 to August 31, 2017 that there have been 26 infant deaths. Of those, 23 were Caucasian and 3 were African American. The disparity rate for the year is currently 1:1.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – The situation with Republic Steel is ongoing. Ohio EPA has put a hold on Republic's modification request for their leaded steel permit. Ohio EPA will not approve the modifications until Republic resolves several violations.
- h. Vital Statistics – The new clerk, Christine Kardos, started recently and is learning very quickly.
- i. Fiscal Officer – The Fiscal Officer was told that she will soon be given access to start next year's budget.
- j. Health Commissioner – The Health Commissioner is leaving today to attend the Association of Ohio Health Commissioners' Fall Conference. Additionally, another organization is interested in establishing a Pathways Hub in Stark County but there can only be one Hub in a community. The department will be working to identify the best solution for the issue.
- k. Accreditation – The Accreditation Coordinator told the Board that he asked the Health Commissioner to move the department's application date to October in order to qualify for a grant application that would, if received, cover a large portion of the application fee and support other accreditation activities.
- l. Quality Improvement – The phone answering quality improvement project is still underway and the immunization clinic improvement project will be starting in October. The department is also moving to a new time accounting process using the Kronos time keeping software and this is going to be treated like a quality improvement project.

Dr. Fiorentino moved and Ms. Snell seconded a motion to accept the Division reports. Motion passed unanimously.

Other Business

The Health Commissioner told the Board that the department will be closed all day on November 1, 2017 for an all-staff meeting. Members of the Board are invited to attend the meeting.

Announcement of Next Meeting: Monday, October 30, 2017 at 12:00 PM

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to reschedule the next regular meeting of the Board of Health from Monday, October 23, 2017 at 12:00 PM to Monday, October 30, 2017 at 12:00 PM. Motion passed unanimously.

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Adjourn

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 12: 44 PM.



President of the Board of Health



Secretary to the Board of Health

November 27, 2017
Date of Approval